



2023-24 TWIN TOWN LITTLE LEAGUE BYLAWS

ARTICLE I - NAME, LOCATION, AND MEETINGS

The name of the corporation is Twin Town Little League, Inc., a New York corporation, not for profit, hereinafter referred to as the "TTLL". The principal mailing address shall be P.O. Box 369, West Sand Lake, NY 12196. TTLL operates field locations at the North Greenbush Town Park, Williams Road, Troy, NY 12180 and Veterans Street, Poestenkill, NY 12140. Meetings of members and directors may be held at such places in the State of New York as may be designated by the Board of Directors from time to time.

ARTICLE II – OBJECTIVE

Twin Town Little League shall provide affordable, community-based baseball for children of all ability levels from ages 4-16. The objective of the Twin Town Little League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger, and happier children and will grow to be good, decent, healthy, and trustworthy citizens. To achieve this objective, the Twin Town Little League will provide a supervised program under the Rules and Regulations of Little League International. All Directors, Officers, Managers, Coaches, and Players shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.

Additionally, Twin Town Little League shall provide affordable and organized recreational level baseball for young adults of all ability levels from ages 17-25 through its regional baseball program. Building on the objectives of the younger levels, the Twin Town Regional Baseball League shall also provide leadership opportunities for young adults by allowing teams to have player-managers and player coaches that are responsible for all aspects of both on and off-field team management.

ARTICLE III - ADMINISTRATIVE RULES & REGULATIONS

SECTION 1 – Fiscal Calendar & Bylaws Renewal

TTLL operates on a fiscal calendar from November 1 to October 31. Approved Bylaws shall be effective for the fiscal calendar year and shall remain in effect until the incoming Board of Directors approves Bylaws for the new fiscal calendar.

SECTION 2 - Amendments to the Bylaws

These bylaws may be amended, repealed, or altered, only for safety concerns or situations that conflict with the Little League rule book(s), or property agreement in whole or in part by a majority vote at any duly organized meeting of the Board of Directors, provided notice of the proposed change is included in the notice of such meeting.

SECTION 3 - Player Registration, Fees, and Scholarship

Families may register players online via the SportsConnect website (www.twintownbaseball.org) or in person at the pre-determined registration location and time. Regional baseball player registration will be conducted through alternative on-line methods. Registration fees for the spring and fall season shall be set annually by the Board of Directors. Families seeking scholarships or payment arrangements will be required to complete the scholarship request form found in the Appendix. The form and required documentation shall be submitted to the TTLL Executive Board for approval prior to the 1st game of the season.

SECTION 4 – Refund Policy

Families shall be granted a refund of their registration fee upon request based on the following schedule:

Full Refund - Requests made two (2) or more days prior to player selection

50% Refund - Requests made seven (7) or more days prior to the 1st scheduled game for their team

SECTION 5 – Code of Conduct

The Code of Conduct shall be posted on the www.twintownbaseball.org website and will be included with the in-person registration application. All players, managers, coaches, volunteers, and board members shall be required to read the Code of Conduct and acknowledge via electronic or actual signature that they understand and agree to comply with all provisions.

Twin Town Little League Code of Conduct

No board member, manager, coach, player, or spectator shall, at any time:

1. Lay a hand upon, push, shove, strike, or threaten any player, coach, league official, umpire, or spectator.
2. Criticize any team, its players, umpires, coaches, or fans by word of mouth or gesture.
3. Demonstrate or incite others to demonstrate unsportsmanlike conduct.
4. Use obscene or offensive language.
5. Appear on Twin Town property while in an intoxicated state due to illegal drug or alcohol abuse.
6. Smoke while on Twin Town property.
7. Speak disrespectfully to any manager, coach, official, or league official.
8. Challenge an umpire's authority. The umpire shall have authority and discretion during a game to penalize the offender according to the infraction up to and including expulsion from the game.

An infraction of the above rules can result in the immediate ejection from the boundaries of any Twin Town property. Any infraction will be reported to the Executive Board who may require the offender to appear before the Board of Directors to explain their conduct.

Depending on the seriousness or frequency, the board may assess additional disciplinary action including, but not limited to:

1. A warning or suspension from the next succeeding game.
2. A suspension and written warning that a second infraction will result in the suspension of League privileges.

3. Immediate expulsion from the League.

ARTICLE III - FACILITY RULES AND USAGE

All field usage must be approved and scheduled by TTLL Scheduler and usage by TTLL will follow and adhere to any contract or agreement with TTLL and other property owner(s).

SECTION 1 - Game and Practice Schedules

The Scheduler shall be responsible for issuing facility schedules for games and practices.

Practices may be cancelled by the team manager. The manager shall notify the scheduler if they will not be using allocated practice times. Team managers may exchange practice times with other team managers. The exchange does not need approval, but an email needs to be sent to the scheduler by the manager that initiated the exchange. It is important that the league is aware of what teams are authorized to use the fields at all times.

No games shall be cancelled or rescheduled by managers, coaches, or parents. Requests to reschedule due to unusual circumstances shall be made to the President, Level Director, and Scheduler. Families shall be notified of changes only when approval is given by the Scheduler with the consent of the Level Director and President. Failure to comply with this provision may result in the same disciplinary action as noted for code of conduct violations.

SECTION 2 – Usage by outside organizations

Organizations that desire to use facilities managed by TTLL must submit a field use request form along with proof of insurance to the TTLL president at least 7 days in advance of the requested usage date(s). Usage must be approved by the TTLL Executive Board. Upon receiving approval, organizations shall submit applicable fees 2 days prior to the requested usage date(s).

ARTICLE IV - LOCAL LEAGUE STRUCTURE AND RULES

SECTION 1 – Division Structure

A player's League Age determines their division eligibility as set forth in the Little League Baseball Rule Book. The standard placement of players by Twin Town Little League into its divisions are as follows:

Tee Ball League age 4 and 5-years old

Rookie League age 5 and 6-years old

Farm League age 7 and 8-years old

Minors League age 9 and 10-years old

Majors League age 11 and 12-years old

Intermediate League age 11, 12 and 13-years old

Senior League age 13, 14, 15 and 16-years old

Twin Town Regional Baseball League age 17 - 25 years old

SECTION 2 – Playing Down Policy

Parents may request to have their child play down one division below their age group based on the player's ability level and/or special circumstances. Requests must be approved by the Player Agent and league President.

SECTION 3 – Playing Up Policy

At the parent's request, a child may be considered a candidate to play at the next level provided they are no more than 1 year from the age cutoff for that level using the applicable age determination chart published by Little League International. Rare exceptions can be made to this policy if a safety concern exists with the child playing at their Little League International age-appropriate level. This determination will be made by the Evaluation Committee mentioned below.

Requests must be made to the player agent and president no less than 10 days prior to the player selection date.

Candidates will be evaluated by a 3-person committee to determine whether the player possesses skill levels that are consistent with an average player at the desired level. The evaluation shall take place at least 7 days prior to the player selection date. The decision to allow the player to play at the next level shall be by majority vote of the 3-person committee. Families will be informed of the decision at least 4 days prior to the player selection date. The decision of the committee shall be binding for the upcoming season only (Spring or Fall).

Per Little League International rules, 10-year-old players are not permitted to play-up to the intermediate level and 12-year-old players are not permitted to play-up to the junior or senior levels. Additionally, players that are eligible to participate in the senior level (13-16) are not eligible to play in the regional baseball league. 16-year-old players will become eligible to play in the regional baseball league upon the conclusion of the senior playoffs. Further, 16-year-old players are eligible to participate in the regional baseball league player pool during the senior season, provided there is no conflict with scheduled senior level games.

5-year-old players may play-up to the Rookie level without evaluation as long as they have completed 1 year of T-ball.

Evaluation Committee

- Shall include the Level Director, Player Agent, and a current or former manager at the desired playing level (to be appointed by the Executive Committee).

All Star Eligibility

- A 6-year-old player playing at the Farm level shall be eligible for all-star consideration subject to the age requirements of the tournaments being entered by the Farm teams.

- An 8-year-old player playing at the Minors level shall be eligible for all-star consideration at the Minors level only subject to the age requirements of the district and international tournaments. The player shall not be eligible to participate in all-star tournament play at the Farm level.
- A 10-year-old player playing at the Majors level shall only be eligible for all-star consideration on the 10-11A team and 11-12B teams only, subject to the age requirements of the district and international tournaments. The player shall not be eligible to participate in all-star tournament play at the Minors level nor for an 11-12A team.
- Any player League Age 10, 11, or 12, with amateur status, who has participated as an eligible player in 60 percent (60%) of the regular season games by the start of Tournament Play in their respective District, with the exception of the school baseball season, on a: 1. Little League Baseball (Major) Division team, or 2. Intermediate (50-70) Division Team. This allows players league age 11 and 12, who participated in 60% of their respective Intermediate (50-70) Division Regular Season games to be eligible for selection to the Little League Baseball (Major) Division tournament team. Special Games at the Intermediate (50-70) Baseball Division will NOT count towards Tournament eligibility.

SECTION 4 – Player Selection

The team selection process will be overseen by the Player Agent. Prior to team selection, the Player Agent shall provide managers at all levels with eligible player lists. The lists shall include league age, school attending, and special requests from parents. Team selections by each level will be facilitated by board members appointed by the Player Agent and/or league President. When possible, the Level Director should be present.

Tee Ball & Rookie Divisions

- Team managers shall select players in a collaborative selection process. Efforts should be made to accommodate family requests and to place players with classmates, family members and friends if requested.

Farm Division

- The managers shall draw numbers before the draft begins to determine the order of the player election process.
- Player selection will be by standard snake draft as outlined by Little League International rules.
- Children of the team manager will be selected in the 3rd and 4th round as outlined by the Little League International rules.
- Unless parents request separate teams for siblings, they will be kept together and drafted to

the same team.

- Once the player draft is completed, managers will have 48 hours to complete any trades. Trades must be approved by majority vote of the Player Agent, Level Director, and league President.
- Late registrants will be placed on teams based on the order of the player draft.

Minors

- Decide how many Minors teams our league will operate for the season.
- Managers will collaborate to place all eligible 10-year-olds on the rosters until the last 10-year-old has been placed.
- Managers will collaborate to place all eligible 9-year-olds on the rosters until the last 9-year-old has been placed.
- Each manager selects a number out of a nontransparent container. The number selected is the team number the manager is assigned to. The manager is then allowed to place their child/children on the roster.

Majors & Intermediate Divisions

- Decide how many Majors teams our league will operate for the season. Take the number of eligible 12-year-olds that signed up for the Majors level and divide by 8 (the legal number of 12-year-olds Little League allows).
- Managers will collaborate to place all eligible 12-year-olds on the rosters until the last 12-year-old has been placed.
- Managers will collaborate to place all eligible 11-year-olds on the rosters until the last 11-year-old has been placed.
- Each manager selects a number out of a nontransparent container. The number selected is the team number the manager is assigned to. The manager is then allowed to place their child/children on the roster.

Senior Division

- By majority vote of the Senior division managers and Level Director, to be held prior to player selection, the group can decide whether to use a collaborative selection process or standard snake draft.

Regional Baseball League Division

Eligible players will be placed on teams in a collaborative team selection process with team managers facilitated by the Player Agent and the Regional Baseball level director. The desired outcome is to make teams as equitable as possible based on skill level with

provisions to allow friends to play together if requested. The Player Agent and Level Director may seek input from other board members if necessary to help determine level of play.

Section 5 - TTLL Local Rules - General and Division-Specific

General and division-specific rules can be found in the Appendix. Little League International Rules will take precedence over all Twin Town Little League local rules. General League rules will take precedence over the specific level rules. NCAA rules shall be the default for the Regional Baseball League.

ARTICLE V - ALL-STAR SELECTION PROCESS

Section 1 – Manager Selection

Potential managers shall be identified at the regularly scheduled May Board of Directors meeting. The Level Directors will poll their managers for interest in managing an All-Star team during the month of April. Level Directors will submit a list of interested managers/coaches to the President by the beginning of May. A list of Interested candidates will then be vetted and approved at the May meeting by majority vote of the eligible board members present. Manager Selection will happen after the player selection. Managerial candidates who volunteer to manage during the regular season will be given preferential consideration.

Section 2 – Player Lists & Nominee Clinic

All-Star candidate lists shall be submitted by managers to the Level Director by Memorial Day.

A nominee clinic will be held during 1st weekend in June. All-Star nominees in the respective levels will work out for the Level Director, potential All-Star manager candidates and division managers the first Saturday in June to be held after the last game of the day at both Williams and Poestenkill complexes. Nominees will need to have acceptance letters submitted before this clinic, or they will not be considered. A copy of the acceptance letter can be found in the Appendix. The clinic will last 90 minutes and consist of hitting, fielding, and throwing drills. Clinics will be conducted by the level director or their designees. Please note that this clinic is voluntary for the players, attendance is not mandatory. This clinic is mandatory for all managers. If a manager cannot attend, he/she will send a coach to represent the team.

Section 3 – Player Selection

Voting will take place per Little League/Twin Town procedures. In addition to the clinics, managers will submit rating sheets to level director for distribution. Selection guidelines will be a combination of the clinic and rating sheets as well as discussion during the meeting.

All-Star selection voting will be done by the Level Director and each division manager. Each shall have 1 vote. If the Level director is a division manager, they get 2 votes. If a regular season manager has been approved as an all-star Manager, they will also get 2 votes. Voting results will be kept private and only the E-Board, Player Agent, and Level Director will have access to the results.

Section 4 – Selecting the “A” Team Manager

“A” team will be defined as the top team at each level which will participate in the Little League International Tournament. It shall be determined by the board of directors prior to voting which “A” teams will be entered in the tournament. They may include Senior (13-16), Junior (13-14), Intermediate (11-13), Little League (12U), 9-11 (Formerly 10/11A) and 8-10 (Formerly 9/10A Minors). The board of directors shall also determine prior to voting how many “B” teams will be formed, based on interest level and available tournaments.

The A team manager at each level will be selected from the pre-approved candidate pool by a confidential vote by the E-board, Player Agent and Level Director immediately following the player selection vote outlined in section 3. The President, Player agent, and Level Directors vote will count for 2 votes and the rest of the E-board vote will count as 1 vote each. The manager will come from the list of candidates approved in May out lined in section 1. In addition, the player associated with the “A” team manager must be one of the top 24 vote getters unless the manager does not have a player participating in the tournament.

Section 5 – Selecting the “A” Team Players

The players on the “A” team will be selected by the manager. Players may only be chosen from the top 24 vote getters outlined in section 3. Eligible players age does not need to be considered and is at the discretion of the manager. The board recommends that the manager select from the list of 24 a combination of:

- the best players in the league (as a reward for a great season)
- the players that the manager feels gives the “A” team at the level the best chance to win.

Once the “A” team has been formed, the remaining players receiving votes will be placed on the “B” team(s) in a collaborative manor by the “B” team managers and level director. If there are more players than roster positions, the top vote getters will be awarded roster spots and then collaborative placement may begin. For example, if there is only one “B” team for the 11-12 group and there are 18 eligible players, the top 12 vote getters must receive a roster spot on that team. More can be placed if the manager and level director determine a larger roster is acceptable. A team must have no less than 11 players and no more than 14 at the “B” level.

Little League ID: 02321401
Federal Employer ID: 14-1629376



Twin Town Little League

Full and Partial Scholarship Request Form

Twin Town Little League (TTLL) will not deny any child a chance to play baseball due to financial hardship. Full or partial scholarships are available. Please complete and return this form and the required information by email (president@ttll.com) or mail the form to: Twin Town Little League, PO Box 369, West Sand Lake, NY 12196.

SCHOLARSHIP ELIGIBILITY REQUIREMENTS

To be eligible for a full or partial scholarship, you must:

- Register the player(s) for the upcoming season. This may be done on-line or in-person
- Provide proof of residency and age (Not required for returning players)
- Provide a copy of an approved Free or Reduced-Price Schools Meals Application by the local school
- Provide a brief explanation in the space provided below of why you should qualify for a full or partial scholarship. If requesting a partial scholarship, please include how much you are willing to pay. If you are requesting a payment installment plan, please provide details on when payments would be made.

Parent or Legal Guardian Name	Player(s) Name	Level (Tball, Farm, Minors...)

Home Address	City	State	Zip

Daytime Phone	Evening Phone	Mobile Phone	Email Address

Financial Hardship Explanation

I, as the Parent or Legal Guardian of the player(s) named above, attest to the truth for the above information to the best of my knowledge.

_____ Parent or Legal Guardian Signature Date

FOR TTLL USE ONLY

Date Reviewed:

<input type="checkbox"/> Full Scholarship Granted	<input type="checkbox"/> Partial Scholarship Granted	<input type="checkbox"/> Request Denied
Amount: \$	Amount: \$	



Nomination Letter

May 2024

Dear Parent,

Congratulations on your player's nomination for selection to one of Twin Town Little League's All-Star teams! You should be proud of your player's effort and ability this season both individually and as a vital part of the team.

However, NOMINATION DOES NOT MEAN SELECTION. Your player must still participate in the selection process by level and All-Star managers. To assist managers in their decision, we are inviting your player to attend an All-Star clinic to be held on Saturday, June xxx at the Poestenkill Complex with the following schedule:

Majors – P1 – 9:30-11:00 am

Minors – P2 – 9:30-11:00 am

Farm – P1 – 5:00-6:30 pm

This is a voluntary (but strongly encouraged) clinic where your player can participate in hitting, throwing, and fielding drills for ~~these~~ managers to help them make informed evaluations and selections.

Fill out the attached acceptance form and bring the form with you to your designated clinic time and hand in to the level director. No nominee will be considered for selection without submitting this form. Returning this form means that you accept all rules and conditions that apply to All-Star play as stated on the acceptance form.

Please contact me by phone at 518-XXX-XXXX or email at twintownlittleleague@gmail.com if you have any questions.

Once again, we offer congratulations on your player's nomination! We hope to see you at the clinic! Sincerely,

President – Twin Town Little League



Commitment Letter

JUNE 2024 Player Name _____

Parent Name(s) _____

Home Address _____
(No PO Boxes Please)

Contact Phone # _____ Email _____

We (both player and parents) do hereby acknowledge and accept our player's nomination for consideration by the managers for a spot on a 2022 Twin Town All-Star team.

We acknowledge that our player, if selected, will participate in all practices and games and will not be absent for any non-approved reason from practices or games during the All-Star period stretching from approximately June 5th to August 4th unless receiving permission from the All-Star manager. The dates of the All-Star period will vary based on the playing level and success of the team.

Players that miss more than three (1) scheduled practices or more than two (1) scheduled game for a non-approved reason will be subject to being dismissed from the team. Players that leave the team during the final week of the All-Star season for a non-approved reason will not be eligible for All-Star competition during the 2021 season.

Approved reasons include health related issue such as sickness or injury, official school event such as a concert, exam or graduation, Twin Town LL regular season or playoff game, or **an approved family vacation approved by the Manager and Player Agent at the time of player selection. Approved Vacations cannot contribute to being absent for more than 1 practice or game.**

If you have a planned family vacation, please indicate below the dates that you will be out of town and unavailable for All-Star participation.

Vacation Dates: _____

Reasons that may not be approved under any circumstances by the All-Star Manager include Family outings, attendance of non-school related events and game or practices for any non-Twin Town LL team.

Further, we understand that participation in the International Tournament "A" level All-Star teams will require travel outside the Capital District and that the associated travel expenses will likely not be reimbursed. Travel outside of New York State could be a possibility depending on the success of the team.

Finally, we acknowledge that we will be responsible to pay the appropriate All-Star fee (TBD) to Twin Town Little League to pay for uniforms, tournament registration, umpire fees, field supplies, game supplies and other expenses incurred by Twin Town Little League to participate in the All-Star tournaments.

Player Signature Date

Parent Signature Date



Twin Town Little League Field Use Application

Date of Application: _____

League/Program/Group Name: _____

Date(s) requested: _____

Time(s) requested: _____

Fields Requested:

Williams Road Fields

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

W1 (46/60 or 50/70)
W2 (46/60)
W2 (46/60 - Night Game)
W3 (T-Ball)
W4 (T-Ball)
W5 (60/90)

Poestenkill Fields

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

P1 (46/60 or 50/70)
P2 (46/60 or 50/70)
P3 (46/60)
P4 (T-Ball)

Contact Name: _____ Email: _____

Daytime Phone: _____ Evening Phone: _____

Terms

- 1) Field use fees range from \$25-\$100 per two-hour period. Fees will be set at the time of application and vary based on factors including but not limited to: Field size, number of games, use of lights (W2), use of consumables (Chalk), etc.
- 2) Field use fees are due 30 days prior to the first date of field use, and must be mailed to Twin Town LL, PO Box 369, West Sand Lake, NY 12196 along with a signed copy of this form and a certificate naming Twin Town Little League, Town of North Greenbush (Williams Road Fields) or Town of Poestenkill (Poestenkill fields) as additional insured in the amounts of \$1,000,000 for the period of use.
- 3) Field use is subject to cancellation on the day of use by Twin Town Little League due to weather conditions. In the event of cancellation, field use fees only will be refunded. Twin Town Little League is not responsible for other costs incurred by the requestor that result from the cancellation.
- 4) Requestor is responsible to rake and cover the fields, secure the fields, and lock the bathrooms after use.
- 5) Requestor is responsible to replace or repair any damage to the field and surrounding infrastructure including but not limited to dugouts, fencing, batting cages, equipment sheds and equipment used within 72 hours of when the damage occurred.

Signature

Date

For Twin Town Little League Use

Approved On

Approved By